

Signature of Shareholder

THK Associates (Pvt.) Limited

Sharahaldar Data Maraga		.+									TIIV/	CDM	1 22	0.0011
Shareholder Data Management Department THK Associates (Pvt.) Limited						<u> </u>	THK/SDM-1-23-001 Correction / Addition of Name as per CNIC/ NICO							
` '		- n					Jonec	tion / Auu	ition c	n ivaiii	e as p	er Ci	VIC/	NICO
Plot No. 32-C, Jami Commercial Street-2,						-		Ro	foronc	o No				
Behind UBL Jami Branch, D.H.A., Phase-VII, Karachi-75500.						-	Reference No Date:							
UAN: +92 (021) 111-000-322 Web: <u>www.thk.com.pk</u>										Jate.				
Dear Sir,														
Correction / Addition of Nam	ne as per CNIC	C/ NICOI	<u> </u>											
Name of Company:														
lease correct/ update my i	name as per	my CNI	C/ NIC	OP (ei	nclose	ed) on	the S	hare Certifi	cates,	Transfe	er Dee	ds ar	nd Di	videnc
Varrants, details enclosed ir						,								
Table 1 – Shareholder Deta	ils:													
Folio Number														
CNIC/ NICOP / Passport Nu	mber					-							-	
Mobile No.		La				Land	andline No.							
Email ID										1				
Mailing Address														
Table 2 - Details for Correc	ction / Additio	n of Na	na.											
Table 2 – Details for Correction / Addition of Name: Name of Shareholder						Name of Shareholder								
(as per CNIC/ NICOP)						(as per Company's record)								
ter ber ernet meer t							, ,							
Father's / Husband's Name				-	Father's / Husband's Name									
(as per CNIC/ NICOP)						(as per Company's record)								
(d3 per civic) (vice)							(45)	, c. co.	iipuiiy s	71000	u,			
Table 3 – Enclosures/ Attac	chments													
Share Certificate(s)	Quanti	ity			Veri	fied Ti	ransfer	Deed(s)		(Quanti	ty		
Dividend Warrant(s)					Attested Copy of Valid CNIC/ NICOP / Passport									
Details of other documents		•										•		
Regards,														

<u>Karachi</u>	<u>Lahore</u>				
Plot No. 32-C, Jami Commercial Street 2, DHA Phase	Office No.309 3rd Floor, North Tower LSE Building, 19-				
VII, Karachi, 75500 Pakistan	Sharah e Aiwan e Iqbal Lahore.				
+92-21-111 000 322 <u>+92-21-35310191-</u> 5 +92-21-37120628-9					
sfc@thk.com.pk www.thk.com.pk					



THK Associates (Pvt.) Limited

Annexure 1 - Shareholder's guidelines for submission an application for correction/ addition of name:

Supporting Documents t	Documents Requites for correction / addition of name:
be submitted along with the above form	 Attested and legible copy of current/ valid Computerized National Identity Card (CNIC)/ National Identity Card for Overseas Pakistanis (NICOP) of shareholder;
	Attested legible copy/ies of shareholder's old National Identity Card (NIC)/ CNIC/ NICOP;
	Attested copies of Academics Certificate(s) or Passport of shareholder;
	Attested copy of Nikka Nama of female shareholder; along with
	o Attested legible copies of CNICs of her Father & Husband; or
	 Attested copy of Family Registration Certificate (FRC) issued by NADRA;
	 Additional documents such as undertaking/ Indemnity and/ or publication in newspapers & etc.) as per the requirements of the respective company; and
	Share Certificates and related documents to be provided by the shareholder for correction / addition of name on them:
	All share certificate(s), in original (complete shareholding as per company's record);
	All verified transfer deed(s);
	Unpaid dividend warrants (if any);
	Missing / Lost Shares:
	 In case of any missing shares the process for Loss / misplacement of shares certificates would also need to be completed by the shareholder. (Refer form – THK/SDM-1-23-0024)
Submitting the form:	Duly filled and signed form can be physically submitted at the THK offices in Karachi and Lahore or sent via mail to THK Head Office in Karachi.
	You may also refer to the Client Support page on the THK website for further guidance www.thk.com.pk

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